



**LUKE A. BRONIN**  
Mayor

# CITY OF HARTFORD

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
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**GARY A. RHULE**  
Health Director

March 1, 2017

Dear Hartford Renters:

The State of Connecticut's Elderly and Disabled Tax Renters Rebate Program will begin April 3, 2017 and end September 30, 2017. Applications will be completed at various scheduled sites within Hartford starting **Monday, April 3, 2017**. Please check the enclosed schedule for the site nearest your current address.

LOCATION	ADDRESS	DATE	TIME
DUTCH POINT	15 PATSY WILLIAMS WAY	MAY1--5 MAY 8-12	8:30AM - 12:30 PM
ARROYO CENTER	30 POPE PARK	MAY-15 -19 MAY 22--26	8:30 AM -12:30 PM
PARKER MEMORIAL	2621 MAIN ST	JUNE 5-9	8:30 AM -12:30 PM
SANA	1630 MAIN ST	JUNE 12--16	8:30 AM - 12:30 PM

In addition, starting July 10<sup>th</sup> through September 29<sup>th</sup>, applications will be completed by scheduled appointment only. To make an appointment please call 860-757-4736 **beginning June 19, 2017** between the hours of **8:30AM – 4:00PM** Monday thru Friday.  
**No calls for appointment will be accepted before June 19, 2017.**

**Residents eligible to receive Rent Rebate must meet the following requirements:**

1. You must be 65 years old by December 31, 2016 or 18 years of age or older and receiving Social Security Disability.
2. You must have rented an apartment or house in CT during 2016 and currently reside in Hartford.
3. Your income in 2016 must not exceed \$35,200 if single or \$42,900 if married.

In order to make sure your application is fully completed you **MUST** bring proof of all income and expenses. Please use the check list below to make sure you have the required and acceptable documents. The State Office of Policy and Management (OPM) have instructed staff not to complete any Renters Rebate applications without proof of all expenses and income for year ending **December 31, 2016**. In addition, please make copies of all the expense and income documents that will be used to process your application and be prepared to leave those copies with the designated staff for your file.

- As proof of payment, twelve (12) rent receipts or copies of checks/money orders; or a letter from landlord/property manager detailing total rent paid during the year ending December 2016.
- Statements from gas, electric and oil companies detailing actual amounts paid in 2016. Call the utilities companies, or go on-line, and request a copy be given to you, if needed.

CL&P 947-2000 (electric) [www.cl-p.com](http://www.cl-p.com)  
CNG 727-3034 (gas) [www.cngcorp.com](http://www.cngcorp.com)

- Proof of all 2016 income, including Social Security, pension, and bank interest.
- Copy of your income tax for 2016, if you filed.
- Proof of your disability allowance in 2016 from Social Security, if you are disabled.

If you are homebound and unable to leave your home without assistance, a family member or friend may act as your representative and have the application completed on your behalf. Due to limited staff, the City of Hartford will not be making home visits. If you have questions about the Hartford Renters Rebate application process, please call the Department of Health and Human Services at 860-757-4736.